



# SRSCC

Skills  Training  Apprenticeships

## Level 4 Procurement and Supply Chain Practitioner Apprenticeship Fact Sheet



Crown  
Commercial  
Service  
Supplier



A Patron Member of  
North & Western  
Lancashire  
Chamber of Commerce



## MAIN COMPONENTS

### Practical Period

#### Part 1- CIPS Level 4 Diploma x 7 Modules

L4M1 Scope and Influence of Procurement and Supply

L4M2 Defining Business Need

L4M3 Commercial Contracting

L4M4 Ethical and Responsible Sourcing

L4M5 Commercial Negotiation

L4M6 Supply Relationships

L4M7 Whole Life Asset Management

#### Part 2- Gateway to Completion

#### Part 3- Apprenticeship Assessment

**Assessment Method 1** - Presentation and Questioning Interview

**Assessment Method 2** - Interview underpinned by Portfolio of Evidence

**Assessment Method 3** - Case Study Test (L4M8)

Duration: 15-18  
Months

### Key Modules include...

-  Category Strategy
-  Ethical & Responsible Sourcing
-  Procurement Cycles
-  Adding Value in Supply Chain's

### Who is it aimed at?



This standard applies to organisations of all sizes and sectors, including government, education, finance, construction, healthcare, retail, and more, as well as individuals involved in procurement and supply duties.

Those aged 16-18 at the start of their Apprenticeship are required to evidence Math and English GCSE 4-9\* or Functional Skills Level 2 (Full training and assessment provided by SRSCC if not obtained)

### Learning Options

- Preston or Live Virtual Classroom
- 1/2 days

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## What skills will I learn?

Individuals will become competent in all stages of the procurement cycle and able to investigate, analyse and recommend solutions for nonroutine complex problems, including budgeting, costing, risk, whole lifecycle costing, increasing efficiency and effectiveness.

## Assessments

### Practical Period

- CIPS Level 4 Diploma in Procurement and Supply x 7 modules
  - 6 Multiple Choice and 1 essay-based assessment are taken over 4 examination series

### Apprenticeship Assessment

**Assessment Method 1** - Presentation and Questioning Interview (45 mins)

**Assessment Method 2** - Interview underpinned by Portfolio of Evidence (60 mins)

- 16 pieces of evidence

**Assessment Method 3** - Case Study Test (180 mins)

- L4M8 Procurement and Supply in Practice essay-based assessment

**PASS RATE:**

**100%\***

*\*of learners pass their  
Apprenticeship  
Assessment*

## Typical Job Roles Include:

- Category Buyer
- Assistant Buyers
- Sourcing Executive
- Commercial Analyst
- Contract Associate
- Performance Monitoring Officer
- Buyer
- Commercial Relationship Support
- Commissioning and Performance
- Monitoring Officer
- Framework Management Support

*"SRSCC and the  
Apprenticeships they  
provide have, without a  
doubt, helped develop our  
Procurement Team"*

**Barry Leighton,  
Head of Commercial Services  
at Cumbria Constabulary**



**CUMBRIA  
CONSTABULARY**

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