

## **Business Administrator**

**Type of Contract:** Permanent

**Hours:** Full time/part-time

**Salary** – dependant on experience

**Location** – Preston, Lancashire

### **Overview**

An exciting opportunity has arisen to join our team within this fast-growing training organisation based in Preston.

SR Supply Chain Consultants Ltd (SRSCC) has been successfully delivering procurement training and the Chartered Institute of Procurement and Supply (CIPS) qualifications to both public, private and third sector organisations since 2007. A renowned CIPS Centre of Excellence we have study centres located across the country including Manchester, London, Birmingham, Warrington, Southampton, Sheffield, Penrith, Preston and Leicester. SRSCC are the UK's biggest provider of the Commercial and Procurement and Supply Apprenticeship.

### **Opportunity**

Working as part of a small, busy and dedicated team this role presents an opportunity to utilise a wide range of skills and competences. This rapidly growing Centre of Excellence is seeking an enthusiastic and motivated individual to support our team whilst maintaining our renowned reputation and image.

For more information email [info@srscc.co.uk](mailto:info@srscc.co.uk).

Apply by forwarding your CV with a covering letter FAO Barbara Keighley to [info@srscc.co.uk](mailto:info@srscc.co.uk)

Closing date:

Interviews will take place: