



One day Procurement Training Courses

SR Supply Chain Consultants Ltd has contributed to developing the skills of those working in purchasing and supply for many years. Through our work within the industry we have developed a range of short courses specifically aimed at individual's continuous professional development (CPD). Our courses range from basic introductions in key areas, to more detailed, specific skills.

As a Chartered Institute of Purchasing and Supply (CIPS) Centre of Excellence all courses are developed in-line with current thinking and best practice.

Our trainers are practitioners with a wealth of procurement knowledge offering real life examples applying best practice in the workplace.

Basics of Procurement

This introductory course has been designed to give a basic introduction to effective and efficient purchasing. The tools and techniques that will be shown are similar to those used in the Level 2 CIPS Introduction to Purchasing and Supply. The course is aimed at those who have little to no experience. It is also ideal for those looking to start CIPS training but are unsure of which level to start on.

Introduction of Purchasing Procedures

The course provides delegates with a range of tools and practical application which are essential for an effective procurement department. This course benefits not only the individual but also the company; it could lead to reduced risk, cost savings and quality improvements.

Negotiation for Beginners

This one day workshop focuses on the skills and tactics required for successful negotiations. It gives delegates practical advice on how to negotiate with confidence, and decisiveness cutting through the familiar jargon to deliver a practical and enjoyable skill set to delegates.

Introduction to Contracts and Contract Law

By carefully guiding you through the elements of contract law you need, this course will ensure that you are able to minimise the risks contractually and maximise the benefits available. Debates and interactive roles are encouraged.

Effective Stores Management for Beginners

A one-day course focusing on the key tools and techniques used to manage inventory and improve the efficiency and effectiveness of the business.

Finance for Buyers

This one day course helps delegates to understand the financial information presented by suppliers to ensure the right decisions are made when sourcing and negotiating.



Fundamental Finance for Buyers

This course allows for a more in-depth look into how to effectively understand a set of accounts and analyse key financial information.

Effective Project Management

Ideal for those with little, to no project management experience, this course will help delegates understand the core tools, techniques and language used in effective project management.

Excel for Buyers

Learn the basic skills to enable a purchaser to become more efficient and effective in their role. This course looks at basic formulas and formatting, right through to analysing data and producing reports.

How to Manage a Purchasing Team

This course shows you how to identify individual team member needs and apply appropriate management strategies. Learn how to develop procurement measures to ensure your procurement team is working to its full potential.

Intro to Procurement Processes – Public Sector

This introductory course has been designed to aid anyone who would like to develop their knowledge of procurement procedures and improve their skills in the workplace. The course provides delegates with a range of tools and practical application which are essential for an effective procurement department. This course is specifically tailored toward the public sector

Delegates on completion of the course should have a broad understanding of the roles and responsibilities of a procurement department.

Compliance in the Public Sector

This course has been designed to give an overview of the regulatory requirements within the public sector, looking at current and new procurement directives.

Delegates on completion will have a broad understanding of public sector regulation and requirements placed on the procurement function.

New EU Procurement Directives

In-depth review of the new EU Procurement Directives.

Courses run throughout at the year – dates can be found on our website. All courses are also available in-house on request.

For further information on please contact Barbara.keighley@srscc.co.uk or call 01772 282555.